

Discovery Multi Academy Trust
Beechwood Primary Academy,
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Chief Executive Officer: Mrs Alison Nettleship
Chair of the Board: Mrs Julia Guy



Friday 5th July 2024

Dear Parent/Carers,

Re: Important Changes to the law regarding attendance

Many of you may already be aware that certain changes will come into place in August of this year regarding attendance, which means that the way attendance is managed by the Local Authority is changing.

Attached to this letter is a letter from Plymouth City Council which clearly shows the new processes and how this affects you as a parent/carer.

As a Trust we are committed to working with you, and your families, to support attendance in school in the best way that we can and this relies on good communication and openness. It will be even more important moving forward that this is the case, in order to ensure that as few of our families as possible are affected by these changes.

The Trust's new Attendance Policy will be available on our school websites by the end of term. This includes the new 'S2 Absence Request Form', which is also attached. This should be used for all absence requests from the 1st September 2024.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Alison", written in a cursive style.

Alison Nettleship
Trust CEO

Enc. S2 Absence Request Form
Letter from Plymouth City Council – Education Participation and Skills